

Buffet request

Contact Name	Telephone No
Company name ~ if business	Company reference No ~ if required for an invoice
Invoice address ~ if relevant	Date of delivery
Time of delivery	Location of delivery

Number of people to cater for			
Chef use	Menu or item	Any special requests	Chef use Tick when complete
Chef to check with driver	Amount of platters		
	Amount of drinks		
	Plates, cups & serviettes		